

**HISTORIC PRESERVATION BOARD
SUMMARY MINUTES
April 23, 2015**

MEMBERS PRESENT:

David Southard
Johnston Boyd
Greg Gay
Sandy McAllister

STAFF PRESENT:

Steve Hunter
Jessica Martin (Administrative Assistant)

MEMBERS ABSENT

Brian Lowder

I. MEETING CALLED TO ORDER/ DETERMINATION OF QUORUM

The meeting was called to order by Chairman Sandy McAllister. Roll was called by Jessica Martin, Administrative Assistant. At the time of roll call, four (4) out of five (5) of the members were present, confirming a quorum.

II. APPROVAL OF MINUTES

Chairman McAllister stated everyone received a copy of the Summary Minutes of the Historic Preservation Board meeting on January 22, 2015. She asked if there were any comments or changes. Being no comments or questions, Chairman McAllister asked for a Motion.

ACTION: Mr. Greg Gay moved to approve the Minutes of the January 22, 2015 Board Meeting as written. Mr. Johnston Boyd seconded the motion. The vote was four (4) yeas, so approved.

III. CERTIFICATES OF APPROPRIATENESS

There was no COA to review and/or approve.

IV. NEW BUSINESS

Mr. Steve Hunter went over the change in the By-Laws, reflecting the change in the Design Guidelines and Zoning Ordinance. The board is not a five man board instead of a seven man board. After going through other housekeeping changes to the By-Laws, Mr. Hunter asked if there were any questions. Hon. Hamp Moore stated the By-Laws state that they can be amended with a majority vote from the board. Chairman McAllister asked if there were any questions. Being none, she asked for a motion.

ACTION: Mr. Johnston Boyd moved to approve the By-Laws Amendment as presented. Mr. David Southard seconded the motion. The vote was four (4) yeas, so approved

Historic Preservation Board

April 23, 2015

Page 2 of 3

Mr. Steve Hunter explained the current Paint Program. There has been conflict from other painting companies around town with not being a part of the program as well as some property owners not getting the discount they should per the agreement. He asked for a directive or guidance from the Board on how to proceed with the situation. Mr. Johnston Boyd felt it would be best for the city to not be in the painting business and maybe Landmark could take this program over. Mr. David Southard agreed. Chairman Sandy McAllister asked how many took part of this program last year. Mr. Steve Hunter stated there was none and he was told they didn't get the discount that they were promised. The board directed to dissolve the paint program.

V. NATIONAL REGISTER NOMINATIONS – LOCAL REVIEW

Mr. Steve Hunter stated there are two students from WKU to present their report for five properties for Local Review for National Register Nominations.

Katheryn Young came forward to present her findings and report for the Charles M. Moore Insurance building at 1007 State Street. Each of the Board members had a copy of her full report and submitted application. After her presentation, she felt that this property meets the Architectural National Register Criterion C because of its International Style. The board appreciated her hard work and great presentation. Hon. Hamp Moore asked if the property owner is aware of this application and consents to it. Ms. Young stated yes. Chairman McAllister asked if there were any questions from the board. Being none, she asked for a motion.

ACTION: Mr. David Southard moved for the board to recommend that Charles M. Moore Insurance Company structure should be listed on the National Register of Historic Places eligible under the Criteria C - Architectural. Mr. Johnston Boyd seconded the motion. The vote was four (4) yeas, so approved

Sydney Varajon came forward to present her findings and report Multiple Properties for the architecture of James Maurice Ingram. She presented her findings and research of James Maurice Ingram himself, the Givens House (814 Covington Street), the Singleton House (823 Covington Street), the Causey House (936 Covington Street), and the Duncan House (1011 Covington Street). The Board members had a copy of her full report and submitted application for the individual houses. Ms. Varajon stated the property owners were aware of the process of the nomination all along. After her presentation, she felt that the Multiple Properties Listing meets the Architectural National Register Criterion C and should be recommended to the State. Chairman McAllister complimented on the hard work and good presentation. She asked if there were any questions. Being none, she asked for a motion.

ACTION: Mr. Greg Gay moved to for the board to recommend that the Singleton House, the Causey House, the Givens House, and the Duncan House as multiple listings should be listed on the National Register of Historic Places eligible under the Criteria C - Architectural. Mr. David Southard seconded the motion. The vote was four (4) yeas, so approved

