

**HISTORIC PRESERVATION BOARD  
SUMMARY MINUTES  
July 28, 2016**

**MEMBERS PRESENT:**

**David Southard  
Johnston Boyd  
Sandy McAllister  
Brian Lowder**

**STAFF PRESENT:**

**Tonya Colley  
Ben Peterson  
Monica Spees**

**MEMBERS ABSENT**

**Virginia Siegel**

**I. CALL MEETING TO ORDER**

Chairman Sandy McAllister called the meeting to order.

**II. DETERMINATION OF QUORUM**

Roll was called by Monica Spees. At the time of roll call, four (4) out of five (5) of the members were present, confirming a quorum.

**III. APPROVAL OF MINUTES**

Chairman McAllister stated everyone received a copy of the Summary Minutes of the Historic Preservation Board meeting on May 26, 2016. She asked if there were any comments or changes. Being no comments or questions, Chairman McAllister asked for a Motion.

**ACTION: Mr. Brian Lowder moved to approve the Minutes of the May 26, 2016 Board Meeting as written. Mr. David Southard seconded the motion. The vote was four (4) yeas, so approved.**

**IV. CERTIFICATES OF APPROPRIATENESS**

Chairman McAllister called the case of “2016-14-COA – 1349 College Street – Repair/Alteration & Fence”. Ms. Monica Spees presented the staff report (available in the office with an open records request).

There was discussion about the staff analysis regarding the shutters and the Historic Guidelines regarding the shutters.

Chairman McAllister asked if there were any other questions. Being none, she asked for a motion.

**ACTION:** Mr. Johnston Boyd made a motion, seconded by Mr. Brian Lowder, to approve the application. My motion is based on the findings of fact as presented in the Staff Report and testimony presented in this public hearing. The proposed alterations work are in agreement with the adopted 2015 Bowling Green Historic Preservation Design Guidelines, with the exception of wooden-back shutters and cedar columns which are allowed since the structure in question is not the original structure from which it was established into the Historic District, and the proposed work will not negatively affect the structure or other properties within the College Hill Local Historic District. The vote was four (4) yeas, so approved.

**V. NEW BUSINESS**


Chairman McAllister asked if there were any new business. Ms. Monica Spees explained a retaining wall is being proposed in the Historic District that is actually poured concrete to look like and feel like stone. She asked if the Board would feel comfortable to interpret the wall to meet the guidelines of stone or brick. Eric Reed came forward and explained his project. After discussion, the board has agreed to this being an acceptable project. Ms. Spees also gave the board a list of staff approval COA and demolition permits since the May meeting.

**VI. OLD BUSINESS**

Chairman McAllister asked if there were any old business. There was none presented.

**VII. ADJOURN**

With no further business, the meeting was adjourned.

Sandy McAllister, Chairman  Date: 8/25/16