ADJACENT PROPERTY OWNERS' NAMES & MAILING ADDRESSES FORM

CONDITIONAL USE PERMIT

The applicant is required to furnish the City-County Board of Adjustments with the names and mailing address of the owners of all adjacent property. Adjacent property is defined as being property across roads, streets, interstates, rivers, streams, etc., as well as abutting the subject property. The applicant may rely on the records maintained by the Warren County Property Valuation Administrator (PVA) to determine the identity and address of the adjacent property owners. After submission of the application, the Board of Adjustments will notify each adjacent property owner of the proposed conditional use within fourteen (14) days of the scheduled public hearing.

Instructions for completing this form:

1. To determine the PVA map code number the applicant should refer to the PVA property location maps.
2. To determine the name of the adjacent property owner, the location and/or address of the adjacent property and the deed book and page number, the applicant should refer to the computer data base maintained by the PVA office.
3. To determine the mailing address of the adjacent property owner, the applicant should refer to the computer data base of mailing addresses maintained by the PVA office.

PVA MAP Code No.	Location of Property	Name of Property Owner(s)	Mailing Address of Property Owner(s) (Street, State & Zip Code)	Deed Book & Page No.

Revised 11//09

I attest that the above listed adjacent property owners were sent a letter of notification for a Conditional Use Permit hearing.

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Zoning Administrator Date

Property Owners' Name and Mailing Address Continuation Sheet #_____

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Zoning Administrator Date