

City-County Planning Commission Construction Plan Checklist

Please Print or Type

Approved

Denied

Date Submitted: _____ Date of Action: _____

Name of Subdivision: _____

Location of Subdivision: _____

Checked	Date	Item	Remarks (see back)
_____	_____	1 Preparer: Properly licensed, plans sealed	<input type="checkbox"/>
_____	_____	2 Cover sheet: title block, vicinity map, project name, property owner info, developer info, surveyor info, engineer info, landscape architect info, sheet index	<input type="checkbox"/>
_____	_____	3 Plan Sheet info: survey controls, street names, stub streets, signs, entrance envelopes	<input type="checkbox"/>
_____	_____	4 Horizontal Alignment of Streets: curves, approach tangents, reverse curve tangents, intersection spacing, turn arounds at stubs	<input type="checkbox"/>
_____	_____	5 Vertical Alignment of Streets: scale, grade, length of curve, stopping sight distance	<input type="checkbox"/>
_____	_____	6 Intersections: sight triangle, corner radius, alignment	<input type="checkbox"/>
_____	_____	7 Cross Section: scale, ROW & pavement width, number of lanes, cross slopes, superelevation, cut/fill, sidewalks, ditches, curb & gutter, shoulders	<input type="checkbox"/>
_____	_____	8 Drainage/Storm Sewer: scale, plan view, profile view, slope, size, invert elevation, grate elevation, retention/detention basins, basin access slopes & easements, drainage easements, drywells, pipe material (City vs County)	<input type="checkbox"/>
_____	_____	9 Erosion Control: location of devices, typical details	<input type="checkbox"/>
_____	_____	10 Joint Utility Plan: location of ALL utilities, signed by: water, sewer, electric, gas, cable, telephone; water/sewer plans submitted to local provider and KY Division of Water, fire protection, street lighting, typical trench detail, pedestal detail, easements	<input type="checkbox"/>
_____	_____	11 Detail Sheets: sinkholes/drywells, headwalls, curbs, curb and yard inlets, pavement thickness, ditches	<input type="checkbox"/>
_____	_____	12 Quantities: DGA, asphalt, curbs, sidewalks, sod, seed, storm pipes and type, excelsior blankets, channel lining, headwalls, concrete	<input type="checkbox"/>
_____	_____	13 Landscape Issues: Buffers	<input type="checkbox"/>
_____	_____	14 Open Space Requirements	<input type="checkbox"/>
_____	_____	15 Support Documentation: Traffic Impact Study, Drainage Plan, SWPPP plan, Final Plat	<input type="checkbox"/>