



APPLICATION FOR UNIVERSITY DISTRICT SITE PLAN

Date Application Filed: _____

Public Hearing Date: _____

Pre-Application Meeting Date: _____

APPLICANT(S) INFORMATION

1) APPLICANT/ORGANIZATION NAME: _____

2) PROPERTY OWNER(s): _____

Mailing Address: _____

Phone Number: _____
Cell Number: _____
E-Mail Address: _____

3) RESIDENT REPRESENTATIVE/PRESIDENT: _____

Mailing Address: _____

Phone Number: _____
Cell Number: _____
E-Mail Address: _____

4) HOUSING CORPORATION REPRESENTATIVE: _____

Mailing Address: _____

Phone Number: _____
Cell Number: _____
E-Mail Address: _____

PROPERTY AND PROPOSED DEVELOPMENT INFORMATION

Property Address: _____

PVA Parcel Number: _____ Acreage: _____

SITE PLAN REQUIREMENTS:

- Site Plan, drawn to scale, indicating the location and uses proposed for any and all structures. The Site Plan should include all parking areas (including number of off-street parking spaces provided), landscaping, open space, fencing, signage and any other amenities or developments located upon the property.
- Detailed layout of the interior of the building. This layout should include the uses intended for various portions of the building and the number of students to be housed in the building, as well as in each individual room. The interior layout should also include the maximum number of persons permitted in common open areas, such as meetings rooms, counseling rooms, and dining rooms, based on Kentucky Building code occupancy load requirements capacity should also be included.

SIGNATURES

These persons will be responsible for on-site compliance with the approved site plan and current monitoring plan and will be the contact person for local officials, the University, surrounding property owners and neighbors. A signature is sworn statement acknowledging responsibility and same shall constitute irrefutable presumption of responsibility hereunder. Such persons further grant permission to the City-County Planning Commission to release all information associated with this application, including contact information, if requested by way of official public records inspection request form. Please attach additional signature pages if needed.

PROPERTY OWNERS(S):

Signature

Signature

COMMONWEALTH OF KENTUCKY

COUNTY OF _____

Subscribed and sworn to before me by _____ on this the
_____ day of _____, 20__.

Notary Public
My Commission Expires: _____

HOUSING CORPORATION REPRESENTATIVE:

Signature

COMMONWEALTH OF KENTUCKY

COUNTY OF _____

Subscribed and sworn to before me by _____ on this the
_____ day of _____, 20__.

Notary Public
My Commission Expires: _____

APPLICATION CHECKLIST

- A Completed and Signed Application
- Site Plan
- Detailed Interior Layout
- Application Fees

REQUIRED FILING FEES MUST BE PAID BEFORE ANY APPLICATION WILL BE ACCEPTED

Application Fee: _____

Date Fees Received: _____